

## **AmeriCorps Member Position Description**

### ***WIC Navigator – Fitness Coordinator AmeriCorps Member WIC Department***

#### **Member Position Summary and Purpose**

One full-time AmeriCorps member will be serving as the Women, Infant and Children (WIC) Resource Navigator (60% of hours) and Fitness Coordinator (40% of hours) to increase services offered to our WIC families by developing a physical activity program for women and young children, and by educating WIC participants in navigating and successfully connecting to needed community resources.

#### **Member Duties and Responsibilities**

- Complete required trainings for this position.
- Work with WIC team members to ensure appropriate referrals are made and resources utilized based upon needs identified during health and diet assessments.
- Assess patients' needs using Motivational Interviewing skills and guide them with referral process as needed including intricate system navigation.
- Educate patients about self-advocacy, show them how to research and access resources needed when facing critical life situations.
- Document all participant encounters describing referrals made, needs, progress notes, and outcomes.
- Contact participants via phone for referral follow up.
- Complete needs assessment via participant surveys to aid in the development and evaluation of a physical activity program for young children and pregnant or post-partum women.
- Prepare for and facilitate physical activity classes and group activities.
- Evaluate behavior change of participants participating in physically activity program(s).
- Recruit and work with volunteers and interns for physical activity program.
- Actively participate in department activities, including but not limited to staff meetings, in-service training and workshops, department problem solving exercises.
- Conduct survey with patients for behavior change or intent to change behavior to improve health.
- Member will avoid all prohibited activities while serving or representing AmeriCorps.

#### **Qualifications and Experience**

- Be a high school graduate, GED recipient, working toward attaining a high school diploma or GED during the term of service. Members must agree to obtain either a diploma or GED before using an education award.
- 17 years old or older, no upper age limit
- Hold one of the following citizenship statuses: US citizen, US National, Lawful Permanent Resident Aliens
- Pass a National Service Criminal History Check
- Ideal candidates will have studies and/or experience in Public Health, Health Sciences, Social Work, Human Services, Case Management, or related areas
- Experience working with diverse and underserved communities and a true desire to help patients improve the quality of their lives
- Nutrition and/or fitness background preferred
- Enthusiastic, energetic and able to meet the physical demands of facilitating and preparing for group exercise classes.
- Bilingual (English and Spanish) is required.

- Experience on MS office and computer use strongly preferred. Strong oral, written and electronic communication skills

**Line of Supervision**

The WIC Navigator – Fitness Coordinator AmeriCorps Member will directly report to the WIC Site Supervisor

**Application Process**

Interested applicants can apply by filling out the SSCHC application by clicking the link below. For more information, please contact Erik Miller by phone at (414) 897-5609 or email [erik.miller@sschc.org](mailto:erik.miller@sschc.org)

Sixteenth Street Community Health Centers is an equal employment opportunity employer.

[Click here to apply!](#)