

Volunteer Position Description

This form should be used as a request for volunteers from SSCHC staff, to assist with recruitment messages and inform volunteers of their duties.

Position Title: WIC Volunteer

Department: WIC

Direct Site Supervisor: Katy Murphy

Location: 1337 S. Cesar Chavez Dr.

Number of Volunteers Requested: Open

Would you like to interview candidate yourself? X Yes No

Purpose for Volunteer Assignment: We are open to finding a bilingual volunteer to run activities that will add to the experience of participants in our WIC program. WIC is a nutrition program for low income women, infants and children. Time commitment as well as specific duties or projects are flexible.

(days, specific dates, times)

Time Commitment: One time _____
 Specific time period _____
 Special Project _____

X Ongoing opportunity Flexible time commitment, office hours are 8:00 to 5:00 Monday through Friday, and one evening clinic (the third Wednesday of the month).

Client/patient population (if applicable) _____

Duties: Duties will be determined by volunteers' interest and skills but possible options include: Conducting surveys face to face or over the phone, giving nutrition classes in one on one or group settings, giving food samples or cooking demonstrations, leading grocery store "tours", running a booth at the Farmers' Market during the summer months to help families use their Farmers' Market benefits for produce, reading to children or running children's activities in the lobby (like indoor bowling, hopscotch, fort building etc.) assist in weighing adults and interpreting their results for them, teaching families about tummy time, developmental milestones, or leading light physical activities like zumba, dancing, stretching etc.

If volunteer will have direct patient contact, a PPD (TB) test is required at no cost to the volunteer. In addition, volunteer must provide proof of MMR and varicella vaccinations.

Will volunteer have direct patient contact and require PPD test? X Yes No

Qualifications: (software, physical activity, Spanish fluency)
Spanish and English fluency preferred.

Is a background check required for this position? X Yes No

If Yes, why? X Working with children Other reason _____

