

Volunteer Position Description

This form should be used by SSCHC staff to request volunteers, assist with recruitment and successful match, and inform volunteers of their duties.

Position Title: Summer Camp – Youth Educator

Department: Environmental Health

Direct Site Supervisor: Elizabeth De Leon

Location: 2677 S. 16th Street – Pulaski Park

Number of Volunteers Requested: 1

Would you like to interview candidate(s) yourself? Yes No

Can this position be filled by Service Learning Students? Yes No

Service Learning students typically commit to 10-30 hours over one semester (approximately 4 months).

Purpose for Volunteer Position: The Department of Environmental Health works to connect with residents around a Kinnickinnic River revitalization project on Milwaukee’s south side and delivers a Youth Summer Camp for neighborhood children as a way to provide safe, dynamic and culturally-relevant educational programming to the community. The Educator Volunteer will help Environmental Health staff facilitate an 8-week summer camp geared towards 9- to 12-year old children with the intention of increased utilization and awareness of KK River resources. The summer camp runs weekly on Wednesday afternoons from approximately late June to mid-August.

Benefits to the volunteer: Volunteer will gain experience and practice in teaching and facilitating groups, especially with children. Volunteer will learn more about topics related to environmental health relevant to the near south side, specifically the neighborhoods surrounding the KK River. Bilingual volunteer will have the opportunity to speak Spanish. Opportunity to interact with underserved youth and co-lead creative educational sessions, practice Spanish skills, have educational fun outside in the summer, help staff build relationships with community and develop lesson plans/framework for next year’s summer camp. Chance to make a difference in a south side neighborhood currently undergoing a transformative change.

Time Commitment: (e.g., days of the week, specific dates, times)

One time _____

Specific time period Wednesdays, 12 – 3 pm, 6/27/18 – 8/22/18; Volunteer

commits to full 8-week session

Special Project _____

Ongoing opportunity

Client/patient population volunteer will serve: Group of 9- to 12-year-old youth from a primarily Latino, low-income neighborhood on Milwaukee’s south side.

Duties of volunteer: Duties include co-facilitating structured sessions around exercise, recreation, age-appropriate and culturally-relevant games, lessons and hands-on activities that encourage youth

wellness. Ensure safety and learning of all children. Volunteer duties may include documenting summer camp via photograph or video (supplies provided) and acting as back-up facilitator in case of cancellations, and other duties as assigned. Volunteer will accompany summer camp participants on a range of field trips including canoeing, biking, hiking, swimming, and exploring local parks.

All volunteers: a PPD (TB) test is required at no cost. In addition, if volunteer will have direct patient contact or work with children, volunteer must provide proof of MMR, Tdap, and varicella vaccinations.

Will volunteer have direct patient contact and require vaccine documentation? Yes No

Qualifications required or preferred: Experience working with children in some capacity (childcare provider, service learning or classroom hours, personal family experience) required. Seeking candidate with positive attitude, creative thinking skills and a personal interest in wellness and/or environmental issues. Must be able to lift 30 pounds, walk moderate distances in the neighborhood, have a valid driver's license and access to a motor vehicle to transport supplies, food or other materials from multiple sites. Transportation of children is prohibited by program liability guidelines.

Certified in first-aid, safety and CPR highly desirable. Fluent in Spanish strongly preferred but not required.

Ideal for Education majors, Environment or Pre-Med students, Spanish majors or anyone interested in joining efforts to support neighborhood revitalization in underserved areas of Milwaukee.

Training provided to volunteer: Volunteer will complete mandatory 1-hour Human Resources/Volunteer Orientation. Additional training related to role-specific tasks will be provided by SSCHC Environmental Health Educator.

Is a background check required for this position? Yes No

If Yes, why? Volunteering with children Other; please state reason _____

Prepared By: Elizabeth De Leon / Kate Jaeger

Date: 5/14/2018

I agree that I have read, understand, and agree to carry out the above SSCHC Volunteer Position.

Volunteer Signature: _____ **Date:** _____

I agree to provide the training listed above and to ensure the volunteer is prepared to carry out his/her role. I agree to provide ongoing or updated training as needed.

Staff Signature: _____ **Date:** _____

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For office use only:

Volunteer needs: Key E-mail set-up Computer access (list programs below)
 ID badge Other _____