



Host Site: Sixteenth Street Community Health Centers

Position Title: Family Program AmeriCorps Member

Department: Healthy Choices

Reports To: Family Program Coordinator

Summary

One (1) Full time AmeriCorps members will enhance the educational programming for families by facilitating children education and coordinating logistics for sessions.

Duties & Responsibilities

- Health Education and Supportive Counseling
 - Member will expand recruitment of children for programming
 - Member will provide direct linguistically and culturally appropriate health education (nutrition, physical activity) to children in the family program following established curriculum
 - Member will serve in snack preparation and demonstrations during weekly sessions
 - Member will oversee logistics for sessions (revise materials and activities, print handouts, have ready materials and cooking supplies, attendance list for each group, etc.)
- Coordinate Volunteers in the areas of recruitment; communication during sessions; prepare recognition activities and evaluation data
- Member will track children BMI and behavioral changes and have data readily available for evaluations
- Complete Electronic Medical Record Intergy Tasks & Update Referrals Master-List
- Develop marketing materials (handouts, flyers, power points, etc.) to use in education and promotion of the program
- Member will research and provide weekly education via social media, specifically the Healthy Choices Facebook page
 - Update emails Facebook list – invite people to like fb
 - Research and planning for contents and pictures for fb
 - Weekly postings and replies in fb
 - Postings in mivoz.com
- Capacity-building
 - Participate in staff meetings and one on one meetings with Site Supervisor on a weekly basis where feedback for program improvement is welcome and encouraged
 - Conduct outreach activities in the community (e.g., schools, community centers, churches, etc.) and provide health education and resources
 - Facilitate children activities and education during monthly training of the community leadership program of Healthy Choices, and their community projects.

Training

Members will receive training on the Healthy Choices Family Program curriculum, Latino cultural competency and monthly training required for staff including but not limited to HIPAA, Emergency Management Plan, OSHA and Communications amongst others.



Qualifications/Skills

The ideal candidates for this position should have experience with health education (nutrition, cooking and physical activity amongst others), have commitment to serve communities of color, and true desire to help adults and children to live healthier lives.

Education and/or Experience

Ideal candidates will have studies and/or experience in public health, nutrition, physical activity, social work or related areas. Considering we work with Spanish Speaking families, it is a plus when candidates are bilingual in Spanish.