

Volunteer Position Description

This form should be used by SSCHC staff to request volunteers, assist with recruitment and successful match, and inform volunteers of their duties.

Position Title: Habitat Restoration Volunteer

Department: Environmental Health

Direct Site Supervisor: Kelly Moore Brands

Location: 2677 S. 16th Street – Pulaski Park

Number of Volunteers Requested: 5-8

Would you like to interview candidate(s) yourself? Yes No

Can this position be filled by Service Learning Students? Yes No

Service Learning students typically commit to 10-30 hours over one semester (approximately 4 months).

Purpose for Volunteer Position: To help our staff maintain a beautiful, functioning native plant area within Pulaski Park that will help with stormwater management and wildlife habitat.

Benefits to the volunteer: Gain knowledge of invasive species, get outside in one of Milwaukee's county parks, and use some muscles!

Time Commitment: (e.g., days of the week, specific dates, times)

One time _____

Specific time period _____

Special Project _____

Ongoing opportunity Opportunities exist 4-5 times throughout the year –

generally April/May, July, September and October. Some volunteer events will take place Friday afternoons from 4:00 – 6:00, others on Saturday mornings. Please contact Kelly for specific dates and times (Kelly.moorebrands@sschc.org).

Client/patient population volunteer will serve: Anyone who visits the park!

Duties of volunteer: Pull weeds, remove invasive species with hand tools. Wear weather-appropriate clothing, closed-toed shoes, long pants, long-sleeved shirt, hat, sunglasses.

All volunteers: a PPD (TB) test is required at no cost. In addition, if volunteer will have direct patient contact or work with children, volunteer must provide proof of MMR, TDap, and varicella vaccinations.

Will volunteer have direct patient contact and require vaccine documentation? Yes No

Qualifications required or preferred: Physical activity (bending, lifting <20 lbs., using hand tools) but no prior experience necessary.

Training provided to volunteer: No training required. We will go over simple techniques at the beginning of the event.

Is a background check required for this position? Yes No

If Yes, why? Volunteering with children Other; please state reason _____

Prepared By: Kelly Moore Brands

Date: 4/13/2018

I agree that I have read, understand, and agree to carry out the above SSCHC Volunteer Position.

Volunteer Signature: _____ **Date:** _____

I agree to provide the training listed above and to ensure the volunteer is prepared to carry out his/her role. I agree to provide ongoing or updated training as needed.

Staff Signature: _____ **Date:** _____

For office use only:

Volunteer needs: Key E-mail set-up Computer access (list programs below)
 ID badge Other _____