

Volunteer Position Description

This form should be used by SSCHC staff to request volunteers, assist with recruitment and successful match, and inform volunteers of their duties.

Position Title: Farm to School Volunteer

Department: Healthy Choices (HECP)

Direct Site Supervisor: Tatiana Maida

Location: Chavez – 1032 S. Cesar Chavez Dr & local schools

Number of Volunteers Requested: 1-2

Would you like to interview candidate yourself? Yes No

Can this position be filled by Service Learning Students? Yes No

Service Learning students typically commit to 10-30 hours over one semester (approximately 4 months).

Purpose for Volunteer Assignment: Support implementation of Healthy Latino Schools Initiative in its different components (kids' nutrition/cooking education, gardening, local food procurement, farm visits, and other)

Benefits to the volunteer: Increase knowledge about nutrition, healthy cooking and physical activity

- Understand the challenges/successes of children/families when making eating and lifestyle changes
- Understand Latino culture and school's culture in relationship to eating and gardening

(days of the week, specific dates, times)

Time Commitment: One time _____

Specific time period _____

Special Project _____

Ongoing opportunity 4 – 12 weeks; days and times vary depending on the schedule

that is set up with schools

Client/patient population volunteer will serve (if applicable) Children and families of local Latino schools

Duties of volunteer: Volunteer will be assigned to one or more of the following activities based on his/her availability and interest:

- Review nutrition curriculum and co-facilitate lessons with a wide variety of ages of students
- Help with set-up and cleaning of work area
- Support with gardening activities (install and/or maintain raised beds, container gardening, pots and both indoor and outdoor gardening spaces)
- Assist with preparation and teaching various cooking activities.
- Assist in classroom management. (Classes can be as large as 25 students)
- Help AmeriCorps members during Farmer Visits to classrooms and field trips to local Milwaukee Farms
- Provide feedback and suggestions for improvement
- Be prepared to assist when requested by the AmeriCorps member

All volunteers: a PPD (TB) test is required at no cost. In addition, if volunteer will have direct patient contact, volunteer must provide proof of MMR, TDap, and varicella vaccinations.

Will volunteer have direct patient contact and require vaccine documentation? Yes No

Qualifications required or preferred: (software, physical activity, Spanish fluency)

Being physically active and able to lift up to 30 pounds, enjoy working with children and diverse populations, have a positive attitude and be willing to learn, preferred experience in childcare, education and/or gardening or nutrition education

Training provided to volunteer: (name or type of training(s) required for this role and name of staff who will conduct training(s))

Farm to School AmeriCorps Member will provide training in role-specific areas and tasks. Healthy Choices Manager and/or Health Educator (Tatiana Maida or Esperanza Magana) will provide training on Obesity and Cultural Competency.

Is a background check required for this position? Yes No

If Yes, why? Working with children Other; please state reason _____

Prepared By: Tatiana Maida

Date: 11/18/2016

I agree that I have read, understand, and agree to carry out the above SSCHC Volunteer Position.

Volunteer Signature: _____ Date: _____

I agree to provide the training listed above and to ensure the volunteer is prepared to carry out his/her role. I agree to provide ongoing or updated training as needed.

Staff Signature: _____ Date: _____

For office use only:

Volunteer needs: Key E-mail set-up Computer access (list programs)
 ID badge Other _____